

MANSFIELD TOWNSHIP COMMITTEE MEETING

June 14, 2017

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mrs. Mora Dillon made a motion to approve the minutes from the regular meeting held on May 24, 2017, which was seconded by Mayor Watters.

Ayes: Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Hayes

BILL LIST

Mayor Watters asked about the bill for Fox run sheds and also for the gas bill which shows 5/30 to 6/8 billing period.

Mr. Hayes stated that the shed at DPW was relocated from the back to closer to the building.

Mrs. Fascenelli stated she will double check the gas bill.

Mayor Watters questioned the bills from the vet for animal control. Mayor Watters stated that in speaking to Ms. Hrebenak we should do a census.

Mrs. Mora Dillon made a motion to approve the bill list, which was seconded by Mr. Misertino.

Mayor Watters approved subject to gas bill report.

Mrs. Mora Dillon abstained from PO #17-00543

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

AWARD PRESENTATION

Mrs. Mora Dillon recognized the Jr. Recreation 3rd & 4th softball team and coaches who placed 2nd in a Warren County Tournament.

CLERKS REPORT:

Ms. Hrebenak reported on the Township vehicle auction, Dodge Charger sold for \$3,530, Jeep sold for

\$2,820, Explorer sold for \$1,500.

Ms. Hrebenak met with the Honeywell rep for a software upgrade for system access using newer computers.

Ms. Hrebenak met with the architect regarding the Municipal Building roof, bid specs should be ready for next meeting.

FINANCE REPORT:

Mrs. Fascenelli stated that she had nothing to report.

EMPLOYEES REPORTS:

Mrs. Fascenelli stated that she attended the June SWAK meeting and the paper shredding event was a huge success as was the Household Hazardous Waste event.

Mrs. Fascenelli stated that at the last meeting there was a list that was provided to the Township Committee of the properties that were recommended to be foreclosed and a resolution was prepared for tonight.

Mrs. Fascenelli stated that the Township Committee was given a copy of the 2017 Newsletter that will be enclosed with the tax bill.

Mrs. Fascenelli stated that we received a copy of the contract for Donnelly Energy for the Direct Install project.

ENGINEERS REPORT:

Mr. DiSessa stated that we received a 2017 Municipal Aid Grant award of \$105,000 for Heiser Rd which was less than the estimate.

Mr. DiSessa stated that he has a meeting tomorrow with DEP regarding the Stormwater management plan.

Mr. DiSessa stated that the DPW Generator plans have been revised and will be ready to go out to re-bid.

Mr. Hayes asked if there was any more progress on the Watters Road project.

Mr. DiSessa stated some re-design work has to be done based on the borings results.

PUBLIC PORTION:

Pat Kinney, 140 Cary Road, Oxford, stated that it would be nice if there were benches placed along the trail for people to rest. Some of the exercise station posts have been knocked off.

Donna Mulvihill, 631 Valley Road, Oxford, congratulated Ron Hayes and Joe Farino and congratulated John Kerner for running a clean campaign. Mrs. Mulvihill spoke to Mr. Misertino.

Kelly Hayes, Route 57, Port Murray, spoke to the Committee and the residents in reference to the previous election and the way that people have been treating each other.

Donna Valente, 6 Saxton Lane, asked about the Airport Road Estates property and if Mr. DiSessa could contact them to have the property maintained.

Carol Thompson, Port Murray, NJ, asked if there were any further violations issued for the Route 57 Auto Sales.

Glen McGuinness Chief Tri-County Fire Company and John Casella, President of Tri-County Fire Company explained the current situation with the fire truck.

RESOLUTION:

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY
RESOLUTION # 2017-78

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township of Mansfield has been awarded \$ 21,420.32 from the Solid Waste Administration – FY 2017 Clean Communities Grant and wishes to amend its 2017 Budget to include this amount as revenue.

SECTION 1,

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$ 21,420.32 which is available as a revenue from:

Miscellaneous Revenues –

Revenue Offset with Appropriations – 2017 Clean Communities Grant

Total with increase to be \$ 21,420.32

SECTION 2,

BE IT FURTHER RESOLVED that a like sum of \$ 21,420.32 be and the same is hereby appropriated under the caption of:

General Appropriations –

Public & Private Programs Offset by Revenues – 2017 Clean Communities Grant

State / Federal Share \$ 21,420.32

Non State Share \$
Total with increase to be \$ 21,420.32

BE IT FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-78, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY
RESOLUTION # 2017 –79

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township of Mansfield received \$ 772.08 for Alcohol Education Rehab Enforcement Fund DWI and wishes to amend its 2016 budget to include a portion of this amount as a revenue

NOW, THERE, BE IT RESOLVED that the Township of Mansfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$ 772.08 that is now available as revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written Consent

Of the Director of Local Government Services:

Public and Private Revenues Offset with Appropriations:

Alcohol Education Rehab Enforcement Fund DWI

BE IT FURTHER RESOLVED, that a like sum of \$ 772.08 be and the same is hereby appropriated under the caption of:

General Appropriations

Operations – Excluded from caps Public and Private Programs

Offset by Revenues:

Alcohol Education Rehab Enforcement Fund DWI

BE IT FURTHER RESOLVED, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Mrs. Kocher made a motion to approve the passage of Resolution 2017-79, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

RESOLUTION 2017-80

MANSFIELD TOWNSHIP LIQUOR LICENSE RENEWAL 2017-2018

WHEREAS, the following establishments have made application for renewal of Liquor Licenses for the license term 2017-2018:

- | | | |
|----|----------------------------|------------------|
| 1. | Tap House Grill | #2116-33-001-004 |
| 2. | Mansfield Bottle King | #2116-44-003-006 |
| 3. | Ruby Tuesday | #2116-33-002-003 |
| 4. | Pasta Grill Mansfield, LLC | #2116-33-009-008 |
| 5. | Comfort Inn | #2116-33-006-007 |

WHEREAS, the appropriate fees have been paid to the Municipality and the State of New Jersey Division of Alcoholic Beverage Control; and

NOW, THEREFORE, BE IT RESOLVED, by the Mansfield Township Committee that the foregoing Liquor License Applications be approved for the licensing year 2017-2018.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-80, which was seconded by Mr. Misertino.

Ayes: Mr. Hayes, Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

RESOLUTION 2017 –81

A RESOLUTION AUTHORIZING IN-REM FORECLOSURE PROCEEDINGS

WHEREAS, the Certified Tax Collector of the Township of Mansfield has prepared the attached in-rem Tax Foreclosure list, and,

WHEREAS, it is the desire of the Township Committee to institute an in-rem tax foreclosure proceeding against the properties as set forth,

WHEREAS, it is in the best interest of the municipality to institute said proceedings,

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 14th day of June 2017 that the Tax Sale Certificates on the attached Tax Foreclosure List, now held by the Township of Mansfield, be foreclosed by summary proceedings, in-rem, and as described and set forth in NJSA 54:5-104 et seq., as amended, and pursuant to the Rules of Civil Practice of the Supreme Court of the State of New Jersey.

Mr. Hayes made a motion to approve the passage of Resolution 2017-81, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

ORDINANCE:

2nd Reading:

ORDINANCE # 2017-08

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Deputy Treasurer Stipend	\$ 500	\$ 5,000
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Mr. Hayes made a motion to approve the passage of Ordinance 2017-08, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

Ms. Campbell, Esq. stated that during Executive Session personnel matters and a contractual matter will be discussed and official action may be taken.

Mrs. Mora Dillon made a motion to enter into executive session at 8:23pm, which was seconded by Mr. Hayes.

Ayes: Mrs. Kocher, Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Abstain: None

Absent: None

Mr. Misertino made a motion to return from executive session at 9:13pm, which was seconded by Mr. Hayes.

Ms. Campbell, Esq. stated that during Executive Session personnel matters and a contractual matter regarding engineering were discussed, copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

Mrs. Mora Dillon made a motion to approve a Rice notice, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters,

Nays: None

Abstain: None

Absent: None

Mr. Misertino made a motion to approve the stipend, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters,

Nays: None

Abstain: None

Absent: None

Mr. Hayes made a motion to authorize the clerk to proceed with the personnel matter, which was seconded by Mr. Misertino.

Ayes: Mr. Hayes, Mr. Misertino, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters,

Nays: None

Abstain: None

Absent: None

COMMITTEE PERSON COMMENTS:

Mayor Watters stated that we received a letter from PACE insurance company who will be sending us a check for \$17,830 for several prior year's dividends.

Mr. Watters asked about the status of the Mt. Bethel Church.

Ms. Hrebenak stated that the furnace and oil tank have been looked at, the power has been turned on and lights will be put up in the basement. The architect is working on what to do next on the exterior, replacing the windows, doors and re-pointing.

Mr. Hayes stated that the Open Space Committee members were invited for a tour of the mill in Beattystown last Sunday. The owner passed so his Mom and girlfriend gave the tour and are looking for suggestions on how to preserve it the way it is.

Mrs. Kocher attended the second County EDAC meeting where we were thanked for hosting the first meeting and our EDAC Committees work with the survey.

Mayor Watters asked Chief Reilly about the security camera quotes. The Committee was in favor of pursuing the camera upgrade with a possible grant from the insurance company to cover a portion of the cost as long as there is enough money available in building and grounds to cover them.

Mr. Hayes stated that Sunday Hackettstown's and Mansfield's K-9 did a demonstration that raised enough money to purchase a full bite suit.

Mrs. Mora Dillon stated there was a Flag football tournament on Friday night which had a large turnout.

Mrs. Mora Dillon made a motion to adjourn 9:25pm, which was carried by all.